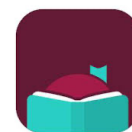


LIBBY FROM OVERDRIVE



Libby is an app that you can use to browse, check out, download, and enjoy ebooks and audiobooks from OverDrive on your mobile device. It allows you to:

- Download ebooks and audiobooks for offline reading, or stream them to save space
- Automatically synchronize your location in a book across multiple devices
- Keep track of your reading history
- Add multiple library cards, even from different libraries

WHAT DEVICES WORK WITH LIBBY?

- Apple iOS 10+
- Android 7.1+
- Fire tablets 2020 or later (and some earlier models)
- Mac, Windows, Chromebook computers

WHAT YOU'LL NEED:

- ☐ Your HCPL Library card
- ☐ Your PIN*
- ☐ A mobile device or computer
- ☐ Internet access

GETTING STARTED

DOWNLOAD THE APP or VISIT THE WEBSITE

1. Find the free **Libby app** from your device's **app store** and install it, OR use Libby in a web browser at <https://libbyapp.com>.

LINK YOUR LIBRARY CARD TO LIBBY

2. The welcome screen will ask, "**Do you have a library card?**" Tap **Yes**.
3. Tap **Search for a Library**. If you already have Libby on another device, tap Copy from Another Device and follow the prompts.
4. In the search bar, type **Henrico County**. Under Matching Libraries, select **Henrico County Public Library**.
5. Add your library card by tapping **Sign in With My Card**.
6. Enter your HCPL **library card number** (no spaces) and your **PIN***.
7. **After linking** your card, tap **Next**. Begin browsing the collection!

***Don't know your PIN?** Reset your PIN using the [My Account](https://henricolibrary.org/locations) link on the library's website, henricolibrary.org, or visit your library with your photo ID to reset your PIN in person.

Need more help? Contact your library (henricolibrary.org/locations) or **Ask a Librarian** using the green tab on the right side of our website.

USING LIBBY

The menu bar at the bottom of the screen has five icons: **Search**, **Library**, **Main Menu**, **Shelf**, and **Tags**.

Search



Brings up a search bar where you can enter titles, authors, or general keywords.

- You can also **explore using Catalog Filters**, such as “available now” or “audiobooks.” Tap the menu icon  to browse additional filters.

Library



Browse HCPL’s Overdrive collections.

- Tap the menu icon  to filter what displays in the library. You can filter by subject, availability, audience, language, and more.
- To **borrow a title**, tap it, then select Borrow. Select the **duration of your loan** by tapping the “14 days” option and adjust as needed.

Main Menu



Access your account settings:

- Manage your **notifications**
- Add **additional libraries** and manage your cards
- **Ask questions** and access help resources
- **Configure your settings** for accessibility, language, navigation, and more.

Shelf



Access and manage your **Loans** and **Holds**, and see your **Timeline** and **Notices**.

- **Loans** shows your checked out Libby items. Tap on an item to open it, or tap **Manage Loan** to return or renew the item.
- **Holds** shows your Libby items you are waiting for and their estimated wait times. You can suspend or cancel a hold by selecting **Manage Hold**.
- **Timeline** shows your Libby checkout history.
- **Notices** shows messages regarding your Libby activity.

Tags



You can use **Tags** to **categorize items**. For example, you could create a “Wish list” tag for books you want to read, a “Thrillers” tag for books in a certain genre or subject, or a “Favorite” tag to remember books you enjoyed. You can assign multiple tags to any title.

When reading, tap the edges of your screen or swipe to turn pages.

Tap the center of your screen to show controls.